

Chelan-Douglas Transportation Council (CDTC)

MEETING CONVENED AT THE:
Confluence Technology Center
285 Technology Center Way, Wenatchee, WA 98801

AUGUST 8, 2019 MEETING MINUTES

GOVERNING BOARD MEMBERS PRESENT:

Board Chair: JC Baldwin, Port of Chelan County
Kevin Overbay, Chelan County
Steve Lacy, City of East Wenatchee
Mark Spurgeon, Port of Douglas County
Marc Straub, Douglas County (*For Kyle Steinburg*)

Cheryl Farivar, City of Leavenworth
Frank Kuntz, City of Wenatchee
Dave Bierschbach, WSDOT-NC
Randy Agnew, City of Rock Island

STAFF PRESENT:

Jeff Wilkens, Executive Director
Nicole Campbell, Transportation Planner

Chad Daggett, Clerk of the Board
Riley Shewak, Transportation Planner

GUESTS PRESENT:

Christine Johnson, Aging & Adult Care
Aaron Simmons, Douglas County
Rob Jammerman, City of Wenatchee
George Mazur, WSDOT-NC
Eric Pierson, Chelan County
Mike Cooney, City of Chelan
Paul Mahre, WSDOT-NC
Kara Raftery, Pacific Engineering

Tom Wachholder, City of East Wenatchee
Josh Fedora, KPG Interdisciplinary Design
Jennifer Saugen, Perteet, Inc.
Steve King, City of Wenatchee
Doug England, Chelan County
Lisa Parks, Port of Douglas County
Bob Bugert, Chelan County
Jennifer Smiley, KPG Interdisciplinary Design

1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:00 a.m. by CDTC Board Chair, JC Baldwin; quorum was met. Introductions from board members, staff, and guests were made around the room. Madam Chair introduced CDTC's new legal counsel, Julie Norton of Ogden Murphy Wallace.

2) Approval of Consent Agenda

- August 8, 2019 Draft Meeting Agenda
- July 11, 2019 Draft Meeting Minutes
- Monthly Financial Reports (*through June 2019*)
- July 2019 Payroll in the amount of: \$37,352.64
- Checks numbered 00328996 – 00329011 in the amount of \$33,410.40 for July 2019 invoices
- 2019 Indirect Cost Rate (*effective Sept. 1, 2019*)

Upon a motion by Cheryl Farivar, seconded by Mark Spurgeon, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

No public comments were received or heard.

4) Authorization of Regional Bicycle Advisory Committee (RBAC) Bike Parking Grant Application

Nicole Campbell presented to the Board a grant funding opportunity that would support bicycle parking in the region. Ms. Campbell explained that the North Central Accountable Community of Health (NCACH) Community Initiatives funding is available beginning January 1, 2020; the grant application is due September 6, 2019. The RBAC requested Board approval to apply for the grant which would fund new bike racks and installation costs for various locations.

Upon a motion by Kevin Overbay, seconded by Steve Lacy, the Board unanimously approved a grant application to the NCACH Community Initiatives Grant Program to support bicycle parking in the region.

5) Surface Transportation Block Grant (STBG) Application Scoring Results and Prioritization of Projects

Jeff Wilkens presented to the Board the STBG scoring results. Afterward, the Board entered an extensive discussion and, by consensus, agreed upon the following 2019 funding allocations:

Jurisdiction	Project	Funding Award
Town of Coulee Dam	Ferry Avenue Sidewalks Improvement	\$120,000
Chelan County	Totem Pole Road Improvement	\$295,481
City of Chelan	Traffic Improvements	\$300,000
Douglas County	NW Empire Reconstruction 34 th - 35 th Streets	\$1,608,630
City of East Wenatchee	10 th Street Improvement	\$1,683,159
City of Leavenworth	Pine Street Reconstruction II Study	\$105,000
City of Wenatchee	Pavement Preservation Project	\$1,211,000

Upon a motion by Frank Kuntz, seconded by Cheryl Farivar, the Board unanimously approved the STBG funding allocations to projects listed above (amounts include federal Transportation Alternative funding for Coulee Dam, Chelan County and East Wenatchee).

CDTC staff shall distribute notice of award letters by August 9, 2019.

7) Director’s Report

Jeff Wilkens updated the Board on the following items:

- CDTC Regional Transportation Plan “housekeeping” update.
- Washington Initiative 976 (Limits on Motor Vehicle Taxes and Fees Measure)
- INFRA Grant partners are beginning to consider strategy for 2020.
- 2020 Legislative Priorities: With Confluence Parkway NEPA funded, the Board will not need to resubmit last year’s request for the 2020 supplemental budget.


8) Member Roundtable

Each board member gave a brief update of their ongoing transportation projects.

9) New Business / Adjournment

Chair JC Baldwin commended the Board for their efforts with the STBG application review, scoring process and collaborative discussion. Then, with no new business to conduct and upon a motion by Cheryl Farivar, seconded by Steve Lacy, Madam Chair adjourned the meeting at 10:13 a.m.

MINUTES APPROVED: September 12, 2019



JC BALDWIN
2019 Chair of the Board

ATTEST: 

JEFF WILKENS
Executive Director

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