

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C · Wenatchee, WA 98801

MEETING MINUTES | FEBRUARY 9, 2023

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Richard Palmer, Colville Tribes
Kyle Steinburg, Douglas County

JC Baldwin, CDRPA
Richard DeRock, Link Transit
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee
Chris Keifenheim, WSDOT-NCR *(For Dave Bierschbach)*

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, CDTC Executive Director
Riley Shewak, CDTC Transportation Planner
Bob Goedde, City of Chelan

Chad Daggett, Board Clerk
Jill Thompson, Town of Waterville
Doug Brown, City of Entiat *(for Mike Buckingham)*

GUESTS PRESENT:

Eric Pierson, Chelan County
Aaron Simmons, Douglas County
Steve Wilkinson, Wenatchee Chamber
Christina Barone, Link Transit
Ruby Gaston, Office of US Rep. Kim Schrier
Rob Jammerman, City of Wenatchee

Garren Melton, City of East Wenatchee
Nick Covey, Link Transit
Andi Zontek-Backstrum, City of Leavenworth
Marc Straub, Douglas County
Terra Sokol, KPQ News

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Commissioner Kevin Overbay.

2) Open Public Comment Period

No public comments were received or heard.

3) Approval of Consent Agenda

- February 9, 2023 Draft Meeting Agenda
- January 12, 2023 Draft Meeting Minutes
- Monthly Financial Reports *(through December 2022)*
- January 2023 Payroll: \$34,267.01

- January 2023 Vouchers: 00364388-00364400 in the amount of \$6,950.76 (*payable in February*)

Upon a motion by JC Baldwin, seconded by Richard DeRock, the Board unanimously approved the consent agenda as presented. Motion carried.

4) FY 2023 Budget & Work Program Amendment #2

Jeff Wilkens explained to the Board that upon discussion at the January 12, 2023 CDTC board meeting, the Board indicated support to bring the SR 28 Corridor Study to completion by combining two of the three visioning scenarios for the corridor (staff report on file). Staff is working with WSDOT to prepare funding agreements and with CDTC's on-call transportation planning consultant, Transpo Group, to prepare a task order and scop of work.

Mr. Wilkens proposed modifications on pages 8 and 9 of the CDTC FY 2023 Unified Planning Work Program (detail in staff report on file). The proposed amendment adds \$90,000 to the "Professional Services" section of the budget, increasing the FY 2023 total budgeted expenditures from \$771,222 to \$861,222.

Upon a motion by Richard DeRock, seconded by Randy Agnew, the Board unanimously approved FY 2023 Budget & Work Program Amendment #2 as presented. Motion carried.

5) Authorize 2023 Call-for-Projects to Compete for Federal Funding

Jeff Wilkens presented a detailed staff report (on file) explaining the call-for-projects for the distribution of federal funds that occurs every two years. Mr. Wilkens explained that he received notice from the state that the amount of funding available to distribute at this time has been reduced and asked the board to consider whether to proceed with a 2023 call-for-projects or to wait until 2024 in order to have a larger total amount of funding available to distribute. The Board entered discussion.

No action was taken. By consensus, the Board requested staff to allow the CDTC Technical Advisory Committee (TAC) to review the funding allocations and present the recommendations from the committee at the March 9, 2023 board meeting.

6) Legislative Updates

Jeff Wilkens updated the Board on the following legislative items:

- Working with Senator Hawkins on the transportation portion of SB-5001.
- Senator Shelley Short reached out to Mr. Wilkens regarding the Wenatchi Landing project.
- By consensus, the Board authorized Mr. Wilkens to write letters of support for jurisdictions needing project funding from the State.

7) Director's Report

Jeff Wilkens updated the Board on the following:

- Beginning Dec. 15, 2022, CDTC solicited RFPs for the Columbia River Crossing Feasibility Study. Upon the Feb. 3, 2023 closing date, only one RFP was received.
- The Trails Leadership Committee has convened three times since Jan. 2, 2023. The fourth meeting is scheduled on Feb. 10, 2023.
- CDTC Job Descriptions are being updated; Mr. Wilkens plans to review them with the CDTC Executive Committee in April.
- Mr. Wilkens explained the new urbanized area map from results of the census.

- CDTC has hired a new full-time Transportation Planning & GIS Analyst; tentative start date is March 1, 2023.

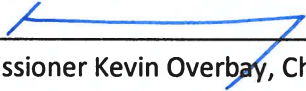
8) Board Member Closing Remarks / Roundtable

Board members were given the opportunity to give closing remarks.

9) Adjournment

CDTC Chair, Kevin Overbay adjourned the meeting at 10:53 a.m.

MINUTES APPROVED: April 13, 2023



Commissioner Kevin Overbay, Chelan County
2023 Chair of the Board

ATTEST: 

Jeff Wilkens, CDTC Executive Director