

Chelan-Douglas Transportation Council (CDTC)

MEETING CONVENED AT THE:
Confluence Technology Center
285 Technology Center Way, Wenatchee, WA 98801

JUNE 13, 2019 MEETING MINUTES

GOVERNING BOARD MEMBERS PRESENT:

JC Baldwin, Port of Chelan County (Chair)
Kyle Steinburg, Douglas County
Frank Kuntz, City of Wenatchee
Richard DeRock, LINK Transit
Mark Spurgeon, Port of Douglas County

Cheryl Farivar, City of Leavenworth
Kevin Overbay, Chelan County
Randy Agnew, City of Rock Island
Steve Lacy, City of East Wenatchee
Paul Mahre, WSDOT-NC (*For Dave Bierschbach*)

STAFF PRESENT:

Jeff Wilkens, Executive Director

Chad Daggett, Clerk of the Board

GUESTS PRESENT:

Tyler Mackay, Staff/Congresswoman Kim Schrier
Jim Fletcher, City of Cashmere
Tom Wachholder, City of East Wenatchee
Eric Pierson, Chelan County
Rob Jammerman, City of Wenatchee
George Mazur, WSDOT-NC
Steve Hair, NCW Life News
Nick Covey, LINK Transit

Jerrilea Crawford, Chamber of Commerce
Christine Johnson, Aging & Adult Care
Aaron Simmons, Douglas County
Nick Manzano, WSDOT-NC
Jennifer Saugen, Perteet, Inc.
Laura Leon, LINK Transit
Joel Walinski, City of Leavenworth
Steve King, City of Wenatchee

1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:00 a.m. by CDTC Board Chair, JC Baldwin; quorum was met. Introductions from board members, staff, and guests were made around the room.

2) Approval of Consent Agenda

- June 13, 2019 Draft Meeting Agenda
- May 9, 2019 Draft Meeting Minutes
- Monthly Financial Reports (*through April 2019*)
- May 2019 Payroll in the amount of: \$28, 279.83
- Checks numbered 00327357 – 00327369 in the amount of \$33,348.90 for May 2019 invoices

Upon a motion by Cheryl Farivar, seconded by Steve Lacy, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Open Public Comment Period

No public comments were heard or received.

4) Resolution 1-2019: Adoption of FY 2020 Budget & Work Program

Jeff Wilkens presented a staff report to the Board in reference to CDTC Resolution 1-2019: Adopting the Fiscal Year 2020 Budget & Unified Planning Work Program (UPWP). Mr. Wilkens explained the following changes made from the prior month’s preliminary FY 2020 Budget & UPWP review:

- Minor adjustments to the balance of revenues from the state and federal grants, and
- Increased carry forward of “CDTC Federal Funds (STBG)” and “WSDOT US 2 Study Contribution” funding and expenditures for the US 2 Upper Wenatchee Valley Transportation Study, based on an updated estimate of work to be completed by the end of the current fiscal year. Mr. Wilkens explained that the adjustment did not increase the total spending on the project but rather shifted the balance of expenditures between FY 2019 and FY 2020. He said the resulting final budget is consistent with the preliminary budget and is fiscally constrained to current grant revenues and member dues.

Upon a motion by Steve Lacy, seconded by Frank Kuntz, the Board unanimously approved and adopted Resolution 1-2019: Adoption of FY 2020 Budget & Work Program. Motion carried.

5) Regional Transportation Improvement Program Amendment 2019-04

Jeff Wilkens explained to the Board that Regional Transportation Improvement Program (RTIP) Amendment 2019-04 adds a new project to the section of the RTIP titled, “Pre-Approved Projects with Unsecured Funding”:

Agency	Project Title	Federal Funds	Local Funds
LINK Transit	Purchase of three (3) In-Ground Chargers & four (4) Battery Storage Units	\$2,362,500	\$262,500

This Amendment also adds text to the section of the Regional TIP titled, “Performance Measures” on pages 33 through 35 (see staff report on file under section “Part B”).

Upon a motion by Frank Kuntz, seconded by Mark Spurgeon, the Board unanimously approved RTIP Amendment 2019-4, including the new project and text addition to the “Performance Measures” section. Motion carried.

6) LINK Transit Proposition One Ballot Measure Presentation

LINK Transit general manager, Richard DeRock presented to the Board information regarding the LINK Transit Proposition One Ballot Measure.

7) Director's Report

Jeff Wilkens updated the Board on the following items:

- INFRA Grant Update: A delegation team will be traveling to Washington, D.C. June 18-19, 2019 to update the congressional delegation on the "Completing the Apple Capital Loop" INFRA Grant project.
- June 7, 2019 was the deadline for CDTC's 2019 Call-For-Projects applications. Thirteen applications were received. The Board will have the opportunity to review and score the applications at the July 11, 2019 CDTC board meeting.
- Attorney Julie Norton of Ogden Murphy Wallace was selected by CDTC's Chair/Executive Committee to be CDTC's new legal counsel. Ms. Norton succeeds Mr. Brian Huber who was appointed to Douglas County Superior Court judgeship earlier this year by Governor Jay Inslee.
- The Consultant for the US 2 Upper Wenatchee Valley Corridor Study is scheduled to present an update to the Board at the August 8, 2019 CDTC board meeting.
- A brief "results" overview of the East Wenatchee 9th Street/SR 28 Intersections Study was given with a conclusion that there will be no roundabouts built in the intersection, only traffic signals.

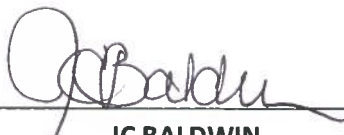
8) Member Roundtable

Each board member gave a brief update of their ongoing transportation projects.

9) New Business / Adjournment

With no new business to conduct and upon a motion by Cheryl Farivar, seconded by Kyle Steinburg, Madam Chair adjourned the meeting at 10:33 a.m.

MINUTES APPROVED: July 11, 2019



JC BALDWIN
2019 Chair of the Board

ATTEST: 

JEFF WILKENS
Executive Director

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