

Chelan-Douglas Transportation Council (CDTC)

Meeting convened remotely via Zoom and in-person at Link Transit

MEETING MINUTES | NOVEMBER 12, 2020

GOVERNING BOARD MEMBERS PRESENT:

Board Chair: Kyle Steinburg, Douglas County
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County

Dave Bierschbach, WSDOT - NCR
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
Randy Agnew, City of Rock Island

STAFF PRESENT:

Jeff Wilkens, Executive Director

Chad Daggett, Clerk of the Board
Riley Shewak, Transportation Planner

In order to comply with the [Governor's Proclamation 20-28.4](#), participation in the meeting was through remote access; (3) members plus the Executive Director met in-person at Link Transit. Board members were given a link for Zoom video conferencing and Zoom generated telephone numbers were distributed to the public with the draft agenda/board meeting public notice; the public was able to listen to the meeting telephonically. One public comment was received prior to the meeting and was distributed via email to all board members.

1) Call to Order / Introductions / Review Agenda

The meeting was called to order via video conference at 9:03 a.m. by CDTC Vice-Chair, Randy Agnew. CDTC Chair Kyle Steinburg, was also present via telephone; quorum was met.

2) Approval of Consent Agenda

- November 12, 2020 Draft Meeting Agenda
- October 8, 2020 Draft Meeting Minutes
- Monthly Financial Reports (*through September 2020*)
- October 2020 Payroll: \$30,727.30
- Checks numbered 00342124 – 00342140 in the amount of \$7,617.97 for October 2020 vouchers

Upon a motion by Frank Kuntz, seconded by Jim Fletcher, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Resolution 6-2020: Establishing Regional Transportation System Performance Targets

Riley Shewak presented a staff report (on file) explaining that, in accordance with FHWA policy set forth in the Moving Ahead for Progress (MAP) in the 21st Century Act, the Washington State Department of Transportation (WSDOT) and CDTC are required to establish system performance targets related to highway safety, infrastructure condition, reliability, and transit asset management and safety. Jeff Wilkens further explained the performance targets and then presented Resolution 6-2020 to the Board.

Upon a motion by Richard DeRock, seconded by Frank Kuntz, the Board unanimously approved and adopted Resolution 6-2020: "Establishing regional transportation system performance targets consistent with WSDOT statewide targets for highway safety, infrastructure condition, and travel time reliability; and to establish performance targets for transit asset management and safety, consistent with targets defined by Link Transit." Motion carried.

4) Resolution 7-2020: Endorsing nomination of a designated future route for United States Bicycle Route 85 through Chelan and Douglas Counties

As explained in a staff report (on file) by Jeff Wilkens, the board considered a previous version of the above mentioned Resolution during the September 2020 meeting and directed staff to revisit the wording of the Resolution in coordination with the CDTC Technical Advisory Committee to ensure that it reflected and accommodates the concerns of individual jurisdictions. The board entered discussion regarding the revised Resolution.

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, (6) board members were in favor of the approval and adoption of Resolution 7-2020: "Endorsing nomination of a designated future route for United States Bicycle Route 85 through Chelan and Douglas counties"; (2) were against (Mr. Agnew and Mr. Steinburg). Motion carried.

5) SR 28 Transportation Study – Contract Preauthorization

Jeff Wilkens explained to the board that the SR 28 consultant solicitation process was underway and that CDTC has a committee of representatives from WSDOT, Douglas County, Rock Island and East Wenatchee that is assisting staff with review and ranking of submitting firms. He mentioned that by routine practice, the board approves a rank-order listing and then authorizes the executive director to negotiate/execute contract with the top-ranked firm. Mr. Wilkens stated that since board member, Randy Agnew, was directly involved in the selection committee and, in the interest of beginning work on the study as soon as possible, staff requested the board to preauthorize contract authority.

Upon a motion by Jerrilea Crawford, seconded by Frank Kuntz, the Board unanimously approved authorization to the CDTC Executive Director to enter contract with a consultant for the SR 28 Transportation Corridor Study based on the rank-order of submittals established by the selection committee. Motion carried.

6) Report on Participation in WSDOT Investment Strategy Committee

Jeff Wilkens updated the board on the work of a statewide committee of WSDOT and RTPO representatives that are working together to explore ways to improve collaboration on recommendations for future legislative funding decisions.

7) 2021 Legislative Priorities

The board discussed draft legislation proposed by Senator Brad Hawkins that intends to create a sales tax exemption for the purchase of hydrogen fuel cell vehicles. Mr. Wilkens summarized the bill and inquired the board of their interest in taking a position in favor of the bill. By consensus, the board decided to continue discussion at the next meeting in order to review the bill in more detail. Mr. Wilkens then reintroduced the topic of project funding priorities that was discussed the previous month. No members suggested changes to the existing list of priorities.

7) Director's Report

- The CDTC office has moved. Because of additional expenses, there is a possibility of a budget amendment.
- CDTC Board Chair/Vice-Chair elections will take place at the Dec. 10, 2020 meeting.

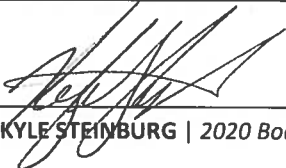
8) Member Roundtable

Board members gave a brief update on their ongoing transportation project(s).

9) New Business / Adjournment

With no new business to conduct Mr. Agnew adjourned the meeting at 10:16 a.m.

MINUTES APPROVED: December 10, 2020



KYLE STEINBURG | 2020 Board Chair

ATTEST: 

JEFF WILKENS | Executive Director

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