

# Chelan-Douglas Transportation Council (CDTC)

MEETING CONVENED AT THE:  
Confluence Technology Center  
285 Technology Center Way, Wenatchee, WA 98801

## NOVEMBER 14, 2019 MEETING MINUTES

### GOVERNING BOARD MEMBERS PRESENT:

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**Board Chair:** JC Baldwin, Port of Chelan County  
**Vice-Chair:** Kyle Steinburg, Douglas County  
Frank Kuntz, City of Wenatchee  
Mark Spurgeon, Port of Douglas County  
Richard DeRock, LINK Transit

Cheryl Farivar, City of Leavenworth  
Kevin Overbay, Chelan County  
Chris Keifenheim, WSDOT-NC (*for Dave Bierschbach*)  
Randy Agnew, City of Rock Island  
Steve Lacy, City of East Wenatchee

### STAFF PRESENT:

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Jeff Wilkens, Executive Director  
Nicole Campbell, Transportation Planner

Chad Daggett, Clerk of the Board  
Riley Shewak, Transportation Planner

### GUESTS PRESENT:

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Rep. Keith Goehner, WA State Representative  
Aaron Simmons, Douglas County  
Josh Patrick, Chelan County  
Max Nelson, WSDOT-NC  
Bob Bugert, Chelan County  
Jerrilea Crawford, City of East Wenatchee  
Jim Fletcher, City of Cashmere  
Kelli Scott, U.S. Rep. Kim Schrier's Office  
Steve King, City of Wenatchee  
Joel Walinski, City of Leavenworth  
Marc Straub, Douglas County

Christine Johnson, Aging & Adult Care  
John Alt, City of Entiat  
George Mazur, WSDOT-NC  
Mark Botello, City of Entiat  
Nick Manzano, WSDOT-NC  
Allison Zimmerman, Perteet, Inc.  
Tom Wachholder, City of East Wenatchee  
Brandt Cappell, Rep. Keith Goehner's Office  
Tyler Mackay, Waste Management  
Joe Howard, KPG Interdisciplinary Design

#### 1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:00 a.m. by CDTC Board Chair, JC Baldwin; quorum was met. Introductions from board members, staff, and guests were made around the room.

#### 2) Approval of Consent Agenda

- November 14, 2019 Draft Meeting Agenda
- October 10, 2019 Draft Meeting Minutes
- Monthly Financial Reports (*through September 2019*)
- October 2019 Payroll in the amount of: \$36,763.30

- Checks numbered 00331814 – 00331824 in the amount of \$41,128.79 for Oct. 2019 invoices

Upon a motion by Steve Lacy, seconded by Kyle Steinburg, the Board unanimously approved the consent agenda as presented. Motion carried.

### **3) Open Public Comment Period**

No public comments were received or heard.

### **4) CDTC Bylaws Amendment**

Jeff Wilkens presented and explained draft changes to the CDTC Bylaws effective January 1, 2020. Revisions are on file. There were no questions from the Board.

Upon a motion by Frank Kuntz, seconded by Steve Lacy, the Board unanimously approved and adopted the Chelan-Douglas Transportation Council Bylaws as submitted, effective January 1, 2020.

### **5) Election of 2020 CDTC Board Officers**

Jeff Wilkens explained the annual CDTC Board Officer election process. Upon a motion by Steve Lacy, seconded by Cheri Farivar, the Board unanimously approved confirmation of Kyle Steinburg as the 2020 CDTC Governing Board Chair; Mr. Steinburg accepted the confirmation and abstained voting. Motion carried.

Chair JC Baldwin then opened the floor for 2020 Vice-Chair nominations. Steve Lacy nominated Randy Agnew. Hearing no further nominations, Madam Chair closed the nomination period for Vice-Chair. Mr. Agnew accepted the nomination.

Upon nomination and a motion by Steve Lacy, seconded by Cheri Farivar, the Board elected Randy Agnew to the 2020 CDTC Vice-Chair position. Motion carried.

### **6) Guest Presentation: Washington Road Usage Charge Pilot Project**

The CDTC Board welcomed guest speaker, Reema Griffith, Executive Director of the Washington State Transportation Commission. Ms. Griffith presented on the Washington Road Usage Charge Assessment (on file). For progress updates, the Board was invited to visit: [www.waroadusagecharge.org](http://www.waroadusagecharge.org).

### **7) CDTC Regional Transportation Plan Update**

Jeff Wilkens gave a brief overview of the first draft of the 25-year revenue forecast that will serve as a budget for prioritizing projects in the updated Regional Transportation Plan (RTP). He explained that the information that was included gave estimates of funding needs in three categories the RTP is built around: preservation, minor improvements, and major expansions.

Riley Shewak distributed a handout (on file) titled, "Updated RTP Needs Assessment." Mr. Wilkens and Mr. Shewak then reviewed the information with the Board. No action was taken.

### **8) Legislative**

Jeff Wilkens reviewed the following legislative items:

- Initiative 976
- 2020 Legislative Priorities on hold until more is known about impacts from the passage of Initiative 976; by consensus, the Board requested Mr. Wilkens to contact Grant County's regional planning entity because of its joint interest in safety issues on SR 28 to Quincy and beyond.

**9) Member Roundtable**

Because of time constraints, Madam Chair tabled the Member Roundtable and gave appreciation to outgoing board members, Mayor Cheri Farivar and Mayor Steve Lacy for their service as mayor in their respective cities as well as a combined total of 13 years of service on the CDTC Governing Board. In addition, Nicole Campbell presented certificates of appreciation to Regional Bicycle Advisory Committee (RBAC) members, Mr. Bob Stoehr & Mr. Jordan Sanford for their service as Chair on the RBAC.

**10) New Business / Adjournment**

Prior to adjournment, Madam Chair cancelled the December meeting for lack of new business and wished the Board a happy holiday season. The Board will reconvene on January 9, 2020 at 9:00 a.m.

The meeting was adjourned at 11:10 a.m.

**MINUTES APPROVED: January 9, 2020**

  
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**KYLE STEINBURG**  
2020 Board Chair

ATTEST:   
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**JEFF WILKENS**  
Executive Director

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