

# Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C | Wenatchee, WA 98801

## MEETING MINUTES | OCTOBER 13, 2022

### GOVERNING BOARD MEMBERS PRESENT:

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Randy Agnew, City of Rock Island  
Jerrilea Crawford, City of East Wenatchee  
Kevin Overbay, Chelan County  
Mike Poirier, City of Wenatchee  
Chris Keifenheim, WSDOT-NCR *(for Dave Bierschbach)*

JC Baldwin, CDRPA  
Jim Fletcher, City of Cashmere  
Richard Palmer, Colville Tribes  
Kyle Steinburg, Douglas County  
Nick Covey, Link Transit *(for Richard DeRock)*

### STAFF & EX-OFFICIO MEMBERS PRESENT:

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Jeff Wilkens, CDTC Executive Director  
Riley Shewak, CDTC Transportation Planner  
Jill Thompson, Town of Waterville

Chad Daggett, CDTC Board Clerk  
Keith Goehner, WA State Representative  
Bob Goedde, City of Chelan

### GUESTS PRESENT:

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Christine Johnson, City of East Wenatchee  
Mark Spurgeon, CDRPA  
Tom Wachholder, City of Leavenworth  
Garren Melton, City of East Wenatchee  
Kate Tollefson, WSDOT-NCR  
Jake Youngren, City of Chelan  
John Ajax, City of Chelan

Eric Pierson, Chelan County  
Kathy Murray, WSDOT-NCR  
Gary Owen, City of Wenatchee  
Ruby Gaston, Office of US Rep. Kim Schrier  
Aaron Simmons, Douglas County  
Wade Farris, City of Chelan

*The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.*

#### 1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Mayor Jerrilea Crawford; a board member roll call was given by the Clerk.

#### 2) Open Public Comment Period

No public comments were received or heard.

#### 3) Approval of Consent Agenda

- October 13, 2022 Draft Meeting Agenda
- September 8, 2022 Draft Meeting Minutes
- Monthly Financial Reports *(through August 2022)*

- September 2022 Payroll: \$33,760.46
- September Vouchers 00361007-00361018 in the amount of \$33,584.95 (*payable in October*)
- 2021-22 Title VI Annual Report

Upon a motion by Kyle Steinburg, seconded by JC Baldwin, the Board unanimously approved the consent agenda as presented. Motion carried.

**4) Resolution 3-2022: Adopting the 2023-26 Transportation Improvement Program (TIP)**

Jeff Wilkens presented and explained the 2023-26 TIP draft along with a brief review of the state and federal requirements it fulfills.

Upon a motion by Randy Agnew, seconded by Kevin Overbay, the Board unanimously approved Resolution 3-2022: Adopting the 2023-26 Transportation Improvement Program. Motion Carried.

**5) Approval of Fiscal Year 2023 Budget & Work Program Amendment #1**

Jeff Wilkens presented a staff report (on file) reviewing the annual process of the CDTC budget and Unified Planning Work Program (UPWP). He explained proposed Amendment #1 of adding a Columbia River Crossing Study to page 8 of the UPWP and adding \$150,000 to the Professional Services section of the budget, increasing the total 2023 budgeted expenditures from \$621,222 to \$771,222. The Board entered discussion.

Upon a motion by Mike Poirier, seconded by Kevin Overbay, the Board unanimously approved Amendment #1 to the 2023 Budget and Work Program as submitted; this approval also includes authorization for the CDTC Executive Director to begin solicitation for a consultant for the Columbia River Crossing Study. Motion carried.

**6) Update on the Development of Intercity Trails Plan**

Jeff Wilkens opened the floor for further discussion from the September board meeting regarding the Intercity Trails Plan. The Board entered discussion. No action was taken.

**7) Update and Next Steps for SR 28 Corridor Study**

The Board entered discussion regarding “next steps” for the SR 28 Corridor Study. Upon conclusion of the Board’s discussion, JC Baldwin recommended a future work session regarding the matter. Chair Jerrilea Crawford suggested the possibility of having the work session in December since the agenda items tend to be light due to end-of-year and holidays. The Board re-entered discussion and by consensus agreed upon a work session for SR 28 Corridor “next steps” in December. The work session shall be in place of the regular board meeting (December 8, 2022 – 9am-11am at the Confluence Tech Center); no action is expected to be taken.

**8) Discussion on Electric Vehicle Transition Planning**

Chair Jerrilea Crawford stated that the City of East Wenatchee is exploring options for an electric police vehicle and said they have learned there are many things to consider with electric vehicles. Chair Crawford opened the floor for discussion. The Board entered an extensive discussion and concluded that they will seek input from the PUDs. Jeff Wilkens mentioned a good starting point would be the Clean Vehicle Showcase on Oct. 18, 2022 at 11:00am at the Confluence Tech Center’s East Parking Lot. Participants will be able to hear from local entities about transition to clean vehicles and learn more about funding opportunities. Wilkens shall forward via email a flyer he received regarding the event to all board members.

**9) Legislative Updates**

Jeff Wilkens stated to the Board that he is exploring legislative priorities for the 2023 legislative session. Wilkens then invited Rep. Keith Goehner to speak to the Board. Mr. Goehner said he recently met with Transportation Chair, Rep. Jake Fey, and gave him a tour and update of the Wenatchee Valley / Chelan-Douglas region.

**10) Director’s Report**

Jeff Wilkens updated the Board on the following:

- Public opinion survey that is being conducted by WSU; over 503 surveys have been successfully completed.
- A sheet titled, “Housing Affordability and Car Dependence” (on file) was distributed and explained.
- Washington Public Ports Association conference on Oct. 21, 8am-1pm at the Confluence Tech Center – Mr. Wilkens plans to attend and present.
- CDTC annual Board Officer elections will be conducted at the November 10, 2022 board meeting.

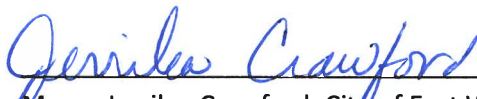
**11) Board Member Closing Remarks**


Board members were given the opportunity to give closing remarks.

**12) Adjournment**

CDTC Board Chair, Mayor Jerrilea Crawford adjourned the meeting at 10:45 a.m.

**MINUTES APPROVED: November 10, 2022**

  
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 Mayor Jerrilea Crawford, City of East Wenatchee  
 2022 Chair of the Board

ATTEST:   
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 Jeff Wilkens, CDTC Executive Director

**TITLE VI NOTICE TO THE PUBLIC:** The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC’s Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.