

Chelan-Douglas Transportation Council (CDTC)

Meeting convened remotely via Zoom

MEETING MINUTES | SEPTEMBER 10, 2020

GOVERNING BOARD MEMBERS PRESENT:

Board Chair: Kyle Steinburg, Douglas County
Jerrilea Crawford, City of East Wenatchee
Jim Fletcher, City of Cashmere
Kevin Overbay, Chelan County
Randy Agnew, City of Rock Island

JC Baldwin, Regional Port Authority
Richard DeRock, Link Transit
Frank Kuntz, City of Wenatchee
David Bierschbach, WSDOT-NCR

STAFF PRESENT:

Jeff Wilkens, Executive Director

Chad Daggett, Clerk of the Board

In order to comply with the [Governor's Proclamation 20-28.4](#), participation in the meeting was through remote access only. Board members were given a link for video conferencing and Zoom generated telephone numbers were distributed to the public with the draft agenda/board meeting public notice; the public was able to listen to the meeting telephonically. No public comments were received.

1) Call to Order / Introductions / Review Agenda

The meeting was called to order at 9:00 a.m. by CDTC Board Chair, Kyle Steinburg; quorum was met.

2) Approval of Consent Agenda

- September 10, 2020 Draft Meeting Agenda
- August 13, 2020 Draft Meeting Minutes
- Monthly Financial Reports (*through July 2020*)
- August 2020 Payroll: \$30,714.26
- Checks numbered 00339609 – 00339619 in the amount of \$20,918.90 for August 2020 vouchers

Upon a motion by Frank Kuntz, seconded by Kevin Overbay, the Board unanimously approved the consent agenda as presented. Motion carried.

3) Recognition & Welcome of Membership Acceptance from the Colville Confederated Tribes

On August 25, 2020, Jeff Wilkens received an email from the Colville Confederated Tribes Chairman, Rodney Cawston, thanking the board for the letter of invitation of voting membership on the CDTC governing board. Mr. Wilkens stated that the Colville Tribes accepted the invitation and that Chairman Cawston would inform the board of a representative. Mr. Wilkens explained to the board that upon the Colville Tribes' membership acceptance, the CDTC Bylaws and Interlocal Agreement would need to be revised. Mr. Wilkens then introduced special guest, Ernie Rasmussen from the Washington State Department of Commerce. Mr. Rasmussen gave a PowerPoint presentation (on file) titled, "Creation of Communities of Choice." Afterward, the Board cordially welcomed the Colville Confederated Tribes as a voting member of the CDTC governing board.

4) Resolution 4-2020: Adopting the 2020 Regional Transportation Plan Update

Jeff Wilkens explained to the Board that the 2020 Regional Transportation Plan was presented to the CDTC Technical Advisory Committee in July for discussion and comment. In addition, a 20-day public comment period commenced on August 13, 2020.

Upon a motion by Frank Kuntz, seconded by JC Baldwin, the Board unanimously approved Resolution 4-2020, Adopting the 2020 Regional Transportation Plan Update. Motion carried.

5) Regional Transportation Improvement Program (RTIP) Amendment 2020-06

Jeff Wilkens explained that CDTC policy requires board approval to add new, federally funded projects to the RTIP. Mr. Wilkens presented the proposed amendment that adds one new project titled, "US 2 Peshastin Vicinity Curb Ramp Upgrades."

Upon a motion by Richard DeRock, seconded by Frank Kuntz, the Board unanimously approved Amendment No. 6 to the 2020 Regional Transportation Improvement Program as submitted. Motion carried.

6) Preview 2021-24 Regional Transportation Improvement Program

Jeff Wilkens presented to the Board a preview of the 41 projects to be included in the 2021-24 RTIP. The Board entered discussion; there was no action.

7) Guest Presentation on United States Bike Route (USBR) 85

USBR volunteer John Pope, gave the Board an informational presentation regarding USBR 85. The Board entered an extended conversation after the presentation that resulted in a decision for technical review. The Board will revisit this topic at a future board meeting.

8) Director's Report

Jeff Wilkens updated the Board on the following items:

- Update on the Chelan County "Countywide Trails Plan" and CDTC's partnership.
- CDTC office relocation; notice was sent to current property manager and CDTC office will move to new location at the end of October.
- Rescheduling notification of CDTC triennial audit; now scheduled for winter/early spring 2021.
- Mr. Wilkens is participating in a statewide workgroup that is exploring ways to align legislative funding recommendations between WSDOT and RTPOs.

9) Member Roundtable

Board members gave a brief update on their ongoing transportation project(s).

10) New Business / Adjournment

With no new business to conduct and upon a motion by Jim Fletcher, seconded by JC Baldwin, Mr. Steinburg adjourned the meeting at 10:42 a.m.

MINUTES APPROVED: October 8, 2020


KYLE STEINBURG | 2020 Board Chair

ATTEST: 
JEFF WILKENS | Executive Director

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