

# Chelan-Douglas Transportation Council (CDTC)

## MEETING MINUTES | SEPTEMBER 9, 2021

### GOVERNING BOARD MEMBERS PRESENT:

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Randy Agnew, City of Rock Island  
Jerrilea Crawford, City of East Wenatchee  
Jim Fletcher, City of Cashmere  
Kevin Overbay, Chelan County  
Mark Spurgeon, CDRPA (*for JC Baldwin*)

Kyle Steinburg, Douglas County  
Richard DeRock, Link Transit (*Zoom*)  
Frank Kuntz, City of Wenatchee  
Dave Bierschbach, WSDOT – NCR (*Zoom*)

### STAFF & EX-OFFICIO MEMBERS PRESENT:

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Jeff Wilkens, Executive Director  
Carl Florea, City of Leavenworth

Chad Daggett, Clerk of the Board  
Bob Goedde, City of Chelan

### GUESTS PRESENT:

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David Schwab, Veteran & Local Resident  
Rob Jammerman, City of Wenatchee  
Tom Wachholder, City of Leavenworth  
Chris Keifenheim, WSDOT – NCR  
Garren Melton, City of East Wenatchee  
Eric Pierson, Chelan County

Kelli Scott, Congresswoman Kim Schrier's Office  
Nick Manzano, WSDOT - NCR  
George Mazur, WSDOT - NCR  
Max Nelson, WSDOT - NCR  
Aaron Simmons, Douglas County  
Jenn Saugen, Perteet

*The CDTC Governing Board convened in-person at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was able to attend in-person as well as live stream.*

#### 1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Vice-Chair, Jerrilea Crawford. Introductions were made around the room. Board Chair Randy Agnew arrived at 9:01 a.m.

#### 2) Approval of Consent Agenda

- September 9, 2021 Draft Meeting Agenda
- August 12, 2021 Draft Meeting Minutes
- Monthly Financial Reports (*through July 2021*)
- August 2021 Payroll: \$33,734.55
- August 2021 Vouchers/Checks 00349841 – 00349855: \$47,565.42

Upon a motion by Frank Kuntz, seconded by Jim Fletcher, the Board unanimously approved the consent agenda as presented. Motion carried.

### **3) Open Public Comment Period**

No public comments were received or heard.

### **4) Support to Rename the Segment of U.S. Highway 97 to “World War II Veterans Memorial Highway”**

A brief presentation was given by Veteran, Mr. David Schwab. Upon a motion by Kyle Steinburg, seconded by Randy Agnew, the Board unanimously adopted Resolution 3-2021 in support of renaming the segment of U.S. Highway 97 within Douglas County boundaries to “World War II Veterans Memorial Highway.” Motion carried.

### **5) Title VI Plan Overview**

Chad Daggett gave the Board an overview (on file) of the new 2021-26 CDTC Title VI Plan. The Plan, along with the Title VI Annual Report, will be presented to the Board for approval during the October 14, 2021 board meeting.

### **6) Approval to Contract for South Wenatchee Bicycle Connectivity Study**

Jeff Wilkens presented to the Board a ranked list of five qualified firms (on file) along with a request to negotiate a contract with the top-ranked firm, Transpo Group USA, Inc.

Upon a motion by Kyle Steinburg, seconded by Mark Spurgeon, the Board unanimously authorized the CDTC Executive Director to enter into a contract for services with Transpo Group USA, Inc or substitute the highest-rank firm for the South Wenatchee Bicycle Connectivity Study. Motion carried.

### **7) Review Draft 2022 Regional Transportation Improvement Project (RTIP)**

Jeff Wilkens presented to the Board the draft 2022 RTIP. The full document will be presented to the Board for approval/adoption during the October 14, 2021 board meeting. Afterward, Kyle Steinburg updated the Board on funding issues regarding the US 2/97 Cascade Intersection Improvement Project.

### **8) Legislative Update**

Jeff Wilkens updated the Board on two legislative items:

- Brief report on the possibility of a state gas tax package.
- Update on funding priorities and opportunities should the federal infrastructure package pass and Senate moves forward.

### **9) Director’s Report**

Jeff Wilkens updated the Board on the following:

- The annual CDTC membership dues reminder email that is generally sent to all CDTC board members in September will be delayed until October.
- A possible supplement contract may be executed for the SR 28 Corridor Study (for market study regarding commuting trends, etc).

### **10) Board Member Closing Remarks**

East Wenatchee Mayor Jerrilea Crawford announced the promotion of Garren Melton to Public Works Manager. Afterward, other Board members gave a brief update on their ongoing transportation project(s).

**11) Adjournment**

Chair Agnew adjourned the meeting at 10:26 a.m.

**MINUTES APPROVED: October 14, 2021**

  
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RANDY AGNEW | 2021 Board Chair

ATTEST:   
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JEFF WILKENS | Executive Director

TITLE VI NOTICE TO THE PUBLIC: The Chelan-Douglas Transportation Council (CDTC) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which CDTC receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with CDTC. Any such complaint must be in writing and filed with CDTC's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please call (509) 663-9059.