

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C • Wenatchee, WA 98801

MEETING MINUTES | AUGUST 13, 2026

GOVERNING BOARD MEMBERS PRESENT:

Don Billen, Link Transit
Richard DeRock, CDRPA
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee
Marc Straub, Douglas County

Jerrilea Crawford, City of East Wenatchee
Erin McCardle, City of Chelan
Richard Palmer, Colville Tribes
Cody Preugschat, Town of Waterville

EX-OFFICIO BOARD MEMBERS & STAFF PRESENT:

Jeff Wilkens, CDTC Executive Director
Jim Fletcher, City of Cashmere

Chad Daggett, CDTC Board Clerk
Carl Florea, City of Leavenworth

GUESTS PRESENT:

Eric Pierson, Chelan County
Christine Johnson, AACCCW
Kyle Burtis, Psomas
Heidi Ganum, Transpo Group
Mike Neer, Douglas County

Garren Melton, City of East Wenatchee
Riley Shewak, WSDOT-NCR
Summer Hess, Sage Step Consulting
Aaron Simmons, Douglas County
Josh Fedora, Ardurra

1) Call to Order

The Board convened at a new location, the WSDOT-NCR Maintenance Conference Room, located at 2830 Euclid Avenue, Building B in Wenatchee. The meeting was called to order at 9:01 a.m. by CDTC board chair, Mike Poirier. Chair Poirier called for a motion to excuse CDTC board member Chris Keifenheim. Upon a motion by Kevin Overbay, seconded by Marc Straub, Mr. Keifenheim was excused from the August 13, 2026 CDTC Board Meeting. Motion carried and a quorum was established.

2) Open Public Comment Period

No comments were received or heard from the public.

3) Approval of Consent Agenda

- August 13, 2026 Proposed Meeting Agenda
- June 11, 2026 Draft Meeting Minutes
- Monthly Financial Reports (*through June 2026*)
- June 2026 Payroll/EFT Summary: \$37,295.68; Checks 00399652-00399665 totaling: \$21,596.49
- July 2026 Payroll/EFT Summary: \$38,520.63; Checks 00400204-00400218 totaling: \$45,866.85

Upon a motion by Erin McCardle, seconded by Jerrilea Crawford, the Board unanimously approved the consent agenda as presented. Motion carried.

4) Presentation of the Draft 2027-2030 CDTC Coordinated Mobility Plan

Transpo Group Consultant Heidi Ganum gave an overview of the updated CDTC draft Coordinated Public Transit-Human Services Transportation Plan, simply known as CDTC's Coordinated Mobility Plan. Joining her was Sage Step Consulting's Summer Hess. The board had no concerns and is expected to adopt the final document at the September 10, 2026 board meeting.

5) Transportation Improvement Program Amendment

Jeff Wilkens presented four projects included in the TIP Amendment as noted in a staff report (on file). The board entered discussion. Upon a motion by Marc Straub, seconded by Kevin Overbay, the Board unanimously approved an amendment to the 2026-2029 Transportation Improvement Program to authorize federal funding for the Grant Elementary School Multimodal Improvements project; the Chumstick Highway and North Road Intersection Improvement project; the Columbia Avenue Downtown Reconstruction project; and the 5th Street and North Miller Intersection Improvement project. Motion carried.

6) Finalize Allocation of Federal STBG Funding

Jeff Wilkens reviewed the remaining balance of federal funding for the 2026 call-for-projects and reported that City of Leavenworth had confirmed their ability to reduce their original full-funding application to a smaller award sufficient to complete only the engineering phase of work. Upon a motion by Kevin Overbay, seconded by Erin McCardle, the Board unanimously approved to award \$519,000 in federal STBG funds to City of Leavenworth for the Autumn Strasse Phase 2 project, and to include this project in the August 2026 Transportation Improvement Program amendment.

7) Presentation of Wenatchi Landing Interchange Preferred Alternative

Douglas County's Aaron Simmons and Mike Neer presented to the Board the County's Interchange project along with Greg Jellison from Consor via Zoom.

8) Director's Report

Jeff Wilkens updated the Board on the following items:

- Update on the 2026 federal funding obligation target attainment.
- Update on CDTC staffing; Target Zero Program will end September 30, 2026 for Region 12 due to grant funding.
- CDTC office lease renewal is now on an annual basis and will be on the September 10, 2026 Consent Agenda.

9) Adjournment

Chair Poirier thanked the board for their attendance and with no new business, entertained a motion for adjournment at 10:26 a.m. Upon a motion by Marc Straub, seconded by Kevin Overbay, the Board was adjourned. Motion carried.

MINUTES APPROVED: September 10, 2026



Mike Poirier, City of Wenatchee Mayor
2026 Chair of the Board

ATTEST:



Jeff Wilkens, Executive Director