

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C • Wenatchee, WA 98801

MEETING MINUTES | JANUARY 9, 2025

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, Douglas County *(for Marc Straub)*
Jerrilea Crawford, City of East Wenatchee
Erin McCardle, City of Chelan
Richard Palmer, Colville Tribes

Nick Covey, Link Transit
Richard DeRock, CDRPA
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee

EX-OFFICIO BOARD MEMBERS & STAFF PRESENT:

Jim Fletcher, City of Cashmere
Renee Swearingen, City of Entiat
Jeff Wilkens, CDTC Executive Director
Ryan McGrew, CDTC Planning Analyst

Loyd Smith, Town of Waterville
Carl Florea, City of Leavenworth
Chad Daggett, CDTC Board Clerk
Riley Shewak, CDTC Transportation Planner

GUESTS PRESENT:

Eric Pierson, Chelan County
Tom Wachholder, City of Wenatchee
Aaron Simmons, Douglas County
Garren Melton, City of East Wenatchee
Paul Downs, City of Rock Island
Mike Rose, Alta Planning + Design
Alex Macias, Perteet
Kyle Burtis, Psomas
Mat Lyons, TREAD

Christine Johnson, Aging & Adult Care
Mark Botello, City of Entiat
Emma Honeycutt, City of Wenatchee
Ruby Gaston, Office of US Rep. Kim Schrier
Ed Archer, Link Transit
Jill Roszel, Alta Planning + Design
Jenn Saugen, Perteet
Colton Ward, Psomas

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person via a news release and email distribution with an option to watch the meeting livestream.

1) Call to Order & Roll Call

The meeting was called to order at 9:01 a.m. by CDTC board vice-chair Nick Covey, and a roll call was given by the board clerk; a quorum was established. Chairman Chris Keifenheim had a prior engagement and was excused from the meeting; Commissioner Kevin Overbay joined via Zoom.

2) Open Public Comment Period

This agenda item was inadvertently called out of sequence during the meeting; no comments were received or heard from the public.

3) Approval of Consent Agenda

- January 9, 2025 Draft Meeting Agenda
- November 14, 2024 Draft Meeting Minutes
- Monthly Financial Reports (*through November 2024*)
- November 2024 Payroll/EFT Summary: \$46,622.66
- December 2024 Payroll/EFT Summary: \$47,415.19
- November 2024 Vouchers/Checks Processed: 00384041-00384053 totaling \$91,640.45
- December 2024 Vouchers/Checks Processed: 00385078-00385090 totaling \$135,104.50

Upon a motion by Randy Agnew, seconded by Richard DeRock, the Board unanimously approved the consent agenda as presented. Motion carried.

4) 2025 Transportation Improvement Program Amendment

Ryan McGrew explained to the Board that CDTC policy requires board approval to add, modify, or remove projects from the Transportation Improvement Program (TIP). The amendment he presented to the Board added two projects:

- Eagle Creek Fish Passage Restoration Project (Chelan County); and
- SR 285 Couplet Signal Upgrades (Wenatchee)

The amendment also included a project modification:

- Millerdale Avenue Irrigation Canal Bridge (Wenatchee)

Upon a motion by Jerrilea Crawford, seconded by Richard DeRock, the Board unanimously approved the amendment to the 2025-28 Transportation improvement Program as presented. Motion carried.

5) Discussion on Future Action Items

Jeff Wilkens brought before the Board two items for discussion – Proposed CDTC Bylaws Amendment and the 2025 Call-for Projects funding. Wilkens began by presenting to the Board several proposed minor changes and/or corrections within the CDTC Bylaws. The Board entered discussion; no action taken. The Board directed Wilkens to make appropriate revisions as discussed, and return for further review at the February 13, 2025 board meeting.

Second, Wilkens explained to the Board the 2025 Call-for Projects for Federal Surface Transportation Program Funding applications will be available in the next few months. The Board entered discussion; no action taken.

6) Informational Presentations

- Riley Shewak distributed a 2024 CDTC System Performance Report (on file) that paralleled a PowerPoint presentation that he gave.
- Alta Consultant Jill Roszel gave a status report presentation on the CDTC Regional Pathways Master Plan study.

7) Legislative Updates

- The Road User Charge (RUC) will be implemented soon. Reema Griffith, Executive Director of the Washington State Transportation Commission, will join the February 13, 2025 board meeting to speak about the RUC.
- Senator Keith Goehner is the assistant ranking member of the Senate Transportation Committee.

8) Director's Report

- Due to the recent election, Commissioner Randy Agnew is no longer the Douglas County small cities voting representative on the CDTC governing board. The mayors of Waterville, Mansfield, Bridgeport and Rock Island will select a new representative. They are expected to communicate their decision to the CDTC executive director and board clerk by January 31, 2025.
- The agreement with the Washington Traffic Safety Commission for the Target Zero Manager is still in the review phase.
- Currently working on a draft of the next Work Program, including a study with the City of Chelan.

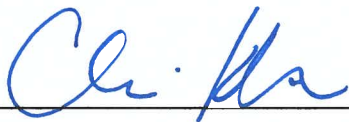
9) Board Member Closing Remarks / Roundtable

Board members gave brief closing remarks.

10) Adjournment

Vice-chair Nick Covey adjourned the meeting at 11:01 a.m.

MINUTES APPROVED: February 13, 2025



Chris Keifenheim, WSDOT Region Administrator
2025 Chair of the Board

ATTEST:


Jeff Wilkens, CDTC Executive Director