

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C • Wenatchee, WA 98801

MEETING MINUTES | MAY 8, 2025

GOVERNING BOARD MEMBERS PRESENT:

Nick Covey, Link Transit
JC Baldwin, CDRPA *(for Richard DeRock)*
Erin McCardle, City of Chelan
Richard Palmer, Colville Tribes
Loyd Smith, Town of Waterville

Christine Johnson, East Wenatchee *(for Jerrilea Crawford)*
Dan Lewis, WSDOT-NCR *(for Chris Keifenheim)*
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee
Marc Straub, Douglas County

EX-OFFICIO BOARD MEMBERS & STAFF PRESENT:

Senator Keith Goehner, 12th Legislative District
Renee Swearingen, City of Entiat
Chad Daggett, CDTC Board Clerk

Jim Fletcher, City of Cashmere
Jeff Wilkens, CDTC Executive Director
Riley Shewak, CDTC Transportation Planner

GUESTS PRESENT:

Commissioner Randy Agnew, Douglas County
Aaron Simmons, Douglas County
Max Foster, Psomas
Tom Wachholder, City of Wenatchee

Ruby Gaston, Office of US Rep. Kim Schrier
Mark Botello, City of Entiat
Garren Melton, City of East Wenatchee
Jake Lewing, City of Wenatchee

1) Call to Order & Roll Call

The meeting was called to order at 9:00 a.m. by CDTC vice-chair Nick Covey, and a roll call was given by the board clerk; a quorum was established. Board chair, Chris Keifenheim was excused on vacation.

2) Open Public Comment Period

Douglas County Commissioner Randy Agnew stated he hit a crater pothole on SR28 on the way to the meeting and wanted WSDOT to be aware. No other public comments were presented to the Board.

3) Approval of Consent Agenda

- May 8, 2025 Draft Meeting Agenda
- March 13, 2025 Draft Meeting Minutes
- Monthly Financial Reports *(through March 2025)*
- March 2025 Payroll/EFT Summary: \$45,426.14 / April 2025 Payroll/EFT Summary: \$38,561.52
- March 2025 Vouchers/Checks Processed: 00387504-00387515 totaling \$73,031.48
- April 2025 Vouchers/Checks Processed: 00388221-00388232 totaling \$52,050.03

Upon a motion by Loyd Smith, seconded by Kevin Overbay, the Board unanimously approved the consent agenda as presented. Motion carried.

4) Funding Award Supplement for Grant Road / Lyle Intersection Project

Jeff Wilkens reviewed the discussion and informal consensus of the board during the March 2025 to finalize the prior funding award for Douglas County's Grant / Lyle Intersection Improvement project. He reiterated Commissioner Marc Straub's commitment that if Douglas County is successful with other grant funding applications for the same project, the supplemental funding recommended by staff would be returned to CDTC for distribution to other future priority projects.

Upon a motion by Kevin Overbay, seconded by Loyd Smith, the Board approved a supplemental award of \$750,405 to Douglas County in order to achieve a full-funding award for the Grant Road / Lyle Avenue Intersection project. Marc Straub abstained from the vote; motion carried.

5) Update on Federal Funds and Call-For-Projects Schedules

Jeff Wilkens summarized the current estimates of available federal funding and identified examples of how potential changes to the federal allocation amounts, timing and evolving priorities at USDOT could impact new funding commitments if CDTC were to move forward with a call for projects at this time. The Board discussed staff's recommendation to delay the Call-For-Projects until 2026 and reached agreement by informal consensus; no action was taken.

6) Review Preliminary Fiscal Year 2026 Budget

Jeff Wilkens informed the Board that the budget for Fiscal Year 2026 is currently being developed, taking into account the guidance from the CDTC executive committee regarding salary-related factors, member dues, and employer contributions to medical plans. The Board did not raise any questions, no action was taken; the budget is set to be approved at the regular monthly CDTC board meeting on June 12, 2025.

7) Pathways Plan Update

Jeff Wilkens gave an update on the Pathways project stating the meetings are still being conducted weekly and the project is slightly tapering down and will most likely be completed in August, 2025.

8) Legislative Updates

Washington State Senator Keith Goehner provided several updates regarding the recent legislative session, focusing on the transportation budget.

9) Director's Report

Jeff Wilkens updated the Board on the CDTC Target Zero Manager Position Recruitment which will start the week of May 12, 2025.

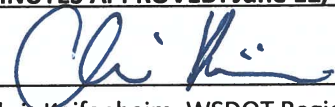
10) Board Member Closing Remarks / Roundtable

Douglas County Commissioner Randy Agnew introduced Douglas County's new Economic Development Director, Soo Ing-Moody. Afterward, other board members gave closing remarks.

11) Adjournment

Vice-Chair Nick Covey adjourned the meeting at 10:45 a.m.

MINUTES APPROVED: June 12, 2025


Chris Keifenheim, WSDOT Region Administrator
2025 Chair of the Board

ATTEST:


Jeff Wilkens, Executive Director