

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C • Wenatchee, WA 98801

MEETING MINUTES | MAY 9, 2024

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Richard DeRock, CDRPA
Christine Johnson, City of East Wenatchee *(for Jerrilea Crawford)*
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee

Nick Covey, Link Transit
James (Jim) Fletcher, City of Cashmere
Dan Lewis, WSDOT-NCR *(for Chris Keifenheim)*
Richard Palmer, Colville Tribes
Marc Straub, Douglas County *(for Kyle Steinburg)*

STAFF & EX-OFFICIO MEMBERS PRESENT:

Jeff Wilkens, CDTC Executive Director
Ryan McGrew, CDTC Planning Analyst
Renee Swearingen, City of Entiat
Erin McCardle, City of Chelan

Chad Daggett, CDTC Board Clerk
Riley Shewak, CDTC Transportation Planner
Lloyd Smith, Town of Waterville
Carl Florea, City of Leavenworth

GUESTS PRESENT:

Ruby Gaston, Office of US Rep. Kim Schrier
Aaron Simmons, Douglas County
Emma Honeycutt, City of Wenatchee
Garren Melton, City of East Wenatchee

Eric Pierson, Chelan County
Jake Lewing, City of Wenatchee
Cristina Barone, Link Transit

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person with an option to watch the meeting livestream.

1) Call to Order & Introductions

Upon a quorum, the meeting was called to order at 9:00 a.m. by CDTC Board Chair, Jim Fletcher.

2) Open Public Comment Period

No public comments were received.

3) Approval of Consent Agenda

- May 9, 2024 Draft Meeting Agenda
- March 14, 2024 Draft Meeting Minutes
- Monthly Financial Reports *(through March 2024)*
- March 2024 Payroll/EFT Summary: \$44,841.57
- April 2024 Payroll/EFT Summary: \$44,706.59

- March 2024 Vouchers/Checks Processed: 00376832-00376844 totaling \$16,209.56
- April 2024 Vouchers/Checks Processed: 00377829-00377842 and 80008395 totaling: \$54,737.81

Upon a motion by Randy Agnew, seconded by Marc Straub, the Board approved the consent agenda as presented; Richard DeRock abstained because he was not present at the March 14, 2024 board meeting. Motion carried.

4) Fiscal Year (FY) 2025 Budget Factors

Jeff Wilkens explained to the Board that the FY 2025 budget has been under development based on feedback and direction from the CDTC Executive Committee. Wilkens then presented to the Board a preliminary budget and stated a final draft would be presented at the June 13, 2024 board meeting. The Board had no questions or comments.

5) Federal Fiscal Year (FFY) 2024 Obligation Target Delivery Plan

Jeff Wilkens explained to the Board that current project delivery schedules will not result in achieving the region's assigned target for minimum obligation, or expenditure of federal funds this year. As a result, he presented a recommendation that the board commit a supplemental award of federal funds to City of Wenatchee for the Confluence Parkway project, which is a project that can utilize and quickly obligate additional federal funds. This was proposed as a way to ensure CDTC meets the target and becomes eligible to receive additional year-end federal funds if they become available. Following discussion, and upon a motion by Mike Poirier, seconded by Randy Agnew, the Board voted to award an additional \$1 million to the Confluence Parkway project.

6) Transportation Improvement Program (TIP) Amendment #5

Jeff Wilkens presented a group of three project amendments, inclusive of the action taken in the prior board motion to award an additional \$1 million to the Confluence Parkway project.

Upon a motion by Kevin Overbay, seconded by Marc Straub, the Board unanimously approved Amendment #5 to the 2024-27 Transportation Improvement Program as submitted.

7) Accept Final Report of the Columbia River Crossing Study

Jeff Wilkens presented to the Board a staff report explaining that the Columbia River Crossing Study has been completed and the final draft study report was ready to be accepted by the Board.

Upon a motion by Kevin Overbay, seconded by Nick Covey, the Board unanimously approved the Columbia River Crossing Study as presented. Motion carried.

8) Adopt Resolution 2-2024: State Route 28 East Wenatchee to Rock Island Plan

Jeff Wilkens reviewed recent board discussions leading up to the resolution of adoption of the SR 28 East Wenatchee to Rock Island Plan scheduled for board action, and he explained the staff recommendation for board approval of the resolution.

Following discussion and by consensus of the Board, Resolution 2-2024 was tabled until the June 13, 2024 board meeting; staff shall incorporate detailed narrative within the Plan regarding limited roundabouts within corridor.

9) Legislative Updates

Jeff Wilkens recommended coordinating legislative priorities by August 2024 with the new district legislative team.

10) Director's Report

The Pathways Master Plan Consultant will be doing field work during the week of May 13, 2024; in addition, the Pathways Leadership Team has been meeting twice a month; and the Pathways Master Plan Consultant will be conducting the first public engagement outreach in June; date to be determined.

11) Board Member Closing Remarks / Roundtable

Board members gave closing remarks and updates.

12) Adjournment

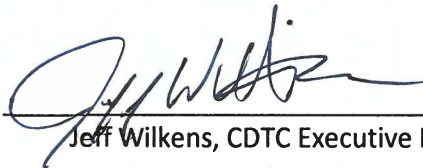
Chair Jim Fletcher adjourned the meeting at 10:53 a.m.

MINUTES APPROVED: JUNE 13, 2024



Mayor James Fletcher, City of Cashmere
2024 Chair of the Board

ATTEST:



Jeff Wilkens, CDTC Executive Director