

Chelan-Douglas Transportation Council (CDTC)

37 S. Wenatchee Avenue, Suite C • Wenatchee, WA 98801

MEETING MINUTES | OCTOBER 10, 2024

GOVERNING BOARD MEMBERS PRESENT:

Randy Agnew, City of Rock Island
Jerrilea Crawford, City of East Wenatchee
James Fletcher, City of Cashmere
Kevin Overbay, Chelan County
Mike Poirier, City of Wenatchee

Nick Covey, Link Transit
Richard DeRock, CDRPA
Dan Lewis, WSDOT-NCR (*for Chris Keifenheim*)
Richard Palmer, Colville Tribes

EX-OFFICIO BOARD MEMBERS & STAFF PRESENT:

JC Baldwin, WA State Transportation Commission
Carl Florea, City of Leavenworth
Chad Daggett, CDTC Board Clerk
Riley Shewak, CDTC Transportation Planner

Erin McCardle, City of Chelan
Jeff Wilkens, CDTC Executive Director
Ryan McGrew, CDTC Planning Analyst

GUESTS PRESENT:

Mark Medalen, WTSC
Eric Pierson, Chelan County
Christine Johnson, Aging & Adult Care
Mike Mackey, Resident
Emma Honeycutt, City of Wenatchee
Steve Maher, OVOF

Wade Alonzo, WTSC
Cristina Barone, Link Transit
Kate Tollefson, WSDOT-TRIP
Tom Wachholder, City of Wenatchee
Mark Botello, City of Entiat

The CDTC Governing Board convened in-person (with an option to participate virtually via Zoom) at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801. The public was invited to attend in-person via a news release and email distribution with an option to watch the meeting livestream.

1) Call to Order & Roll Call

The meeting was called to order at 9:00 a.m. by CDTC Board Chair James “Jim” Fletcher, and a roll call was given by the board clerk; a quorum was established.

2) Open Public Comment Period

No comments were received or heard from the public.

3) Approval of Consent Agenda

- October 10, 2024 Draft Meeting Agenda
- September 12, 2024 Draft Meeting Minutes
- Monthly Financial Reports (*through August 2024*)

- September 2024 Payroll/EFT Summary: \$46,646.77
- September 2024 Vouchers/Checks Processed: 00382154-00382165 totaling \$103,336.45
- Title VI Annual Report (10/1/23 – 9/30/24 Reporting Period)

Upon a motion by Kevin Overbay, seconded by Randy Agnew, the Board unanimously approved the consent agenda as presented. Motion carried.

4) Resolution 2-2024: Adopting the 2025-28 Transportation Improvement Program

Chair Jim Fletcher presented Resolution 2-2024 to the Board; upon a motion by Kevin Overbay, seconded by Richard DeRock, the Board unanimously approved and adopted Resolution 2-2024: Adopting the 2025-28 Transportation Improvement Program.

5) Target Zero Manager Discussion with Washington Traffic Safety Commission Representatives

Jeff Wilkens introduced Washington Traffic Safety Commission representatives Mark Medalen and Wade Alonzo to discuss the potential hiring of a Target Zero Manager (TzM) at CDTC, following the September board meeting. Medalen and Alonzo shared insights on the hiring process and benefits of a regional TzM. After their presentation, the Board discussed the matter and directed Wilkens to examine financial options further with WTSC.

6) Regional Transportation Plan Update – Continued Discussion on Columbia River Bridge Options

Jeff Wilkens gave a presentation (on file) to engage further discussion on Columbia River Bridge options. After the presentation, Chair Jim Fletcher went around the room and allowed each board member to share their thoughts.

7) Legislative Updates

Jeff Wilkens announced to the board that Douglas County is hosting Congressman Dan Newhouse and staff on Tuesday, October 15, 2024 from 10:30am-12:30pm to visit the Wenatchi Landing development project. RSVP to board clerk Carlye Baity by October 7, 2024

8) Director's Report

CDTC's Federal audit is now underway with the State Auditor's Office (SAO); CDTC had its triennial audit completed by the SAO in February 2024.

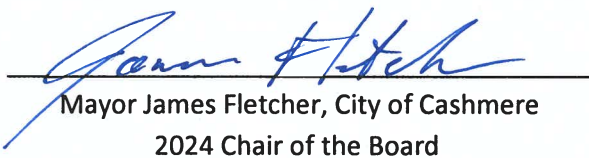
9) Board Member Closing Remarks / Roundtable

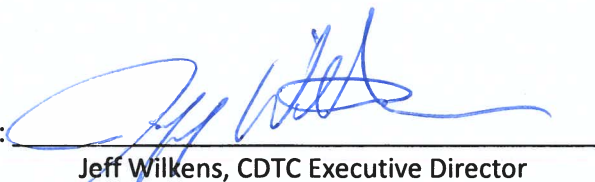
Board members gave brief closing remarks.

10) Adjournment

Chair Jim Fletcher adjourned the meeting at 10:59 a.m.

MINUTES APPROVED: November 14, 2024


Mayor James Fletcher, City of Cashmere
2024 Chair of the Board

ATTEST: 
Jeff Wilkens, CDTC Executive Director